



LTAN Steering Committee Meeting Minutes
September 24, 2020
2:30 pm

Chairperson Alecia Craighead called the meeting to order at 2:36 pm. Attendance was taken and quorum was established.

Attending:

At Large – Alecia Craighead, Pat Rees
Alliance 3 –
Alliance 4 –
Alliance 5 – Barbara Broersma
Alliance 6 – Shawn DeHaven, Lisa Cowell
Alliance 7 – Kristen Luttrell
Alliance 8 –
Alliance 9 – Matthew Inyart, Leslie South
Alliance 10 – Steve Jobe

Absent Committee Members: Jeremy McBride (At Large), Emily Gibson (Alliance 3), Brett Wendel (Alliance 3), Wayne Hough (Alliance 4), Caroline Lansdell (Alliance 4), Ann Reed (Alliance 5), Cheryl Patterson (Alliance 7), Andrew Milligan (Alliance 8), Matthew Van Epps (Alliance 8), Virginia Mayfield (Alliance 10)

DOHR: Derrick Hines and Sharon Buwalda (absent)

➤ **Chair Comments**

➤ Welcome

➤ **Approval of August 27, 2020 Minutes**

➤ Approved by unanimous voice vote.

➤ **Committee Updates**

➤ **LTAN Luncheon Committee**

▪ No updates at this time.

➤ **LTAN Service Committee**

▪ No updates at this time.

➤ **LTAN Promotion and Engagement and LTAN Communications**

▪ No updates at this time.



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- **LTAN Repository**
 - No updates at this time.
- **Treasurer's Report**
 - Account Balance is \$98.20.
- **LTAN Luncheon**
 - Usually held in January. Aim to have in spring or summer? Virtual? Or hold off?
 - Matthew Inyart: Possibly do a Lunch and Learn; we should still have something.
 - Derrick provided availability for June dates (avoid June 1st, 14th- 15th). HCM Conference currently scheduled for week of August 9, 2021.
 - Group voted on June 10, 2021 for LTAN Luncheon but after further discussion it was determined that this will be too close to the LTAN Symposium scheduled for May 20, 2021.
 - Luncheon would ideally be in-person. Late fall was noted as time of interest from survey.
 - To revisit and discuss at next meeting.
- **Virtual LTAN Symposium**
 - May 20, 2021 is the date proposed for the symposium.
 - Alecia presented topics for research:
 - Topic/theme (in past has been a core competency) – Lisa Cowell
 - Networking, mixer (virtual options, breakout sessions) – Alecia Craighead
 - Door prizes (who do we ask, how to hand out, etc.) – TBD
 - Event Logistics – Matt Inyart
 - Speakers (event is funding neutral, consider short video with celebrity, Toastmasters, LEAD Talk participants) – Pat Rees to contact Fred Gaston about possible celebrity connections. Brett Wendel to research Toastmasters/LEAD Talk speakers.
 - LEAD TN Excellence Award (award, how to fund cost) – Matt Inyart
 - Continuing Learning Education Credits (would need to get cleared through accrediting agencies) – Derrick Hines
 - Governor appearance at symposium – Derrick Hines
- **New/Other Business**



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- Nominations for steering committee go out next month.
- **Adjournment of Steering Committee Meeting**
 - The meeting was adjourned at 3:39 pm.

Next Scheduled Meeting is October 22nd at 2:30 pm via WebEx/Phone